

TENDER NOTICE # 36/2008

Dated 02/12/2008

Sub: PURCHASE OF 5 KVA DIESEL GENERATOR ALONGWITH ATS & AMS PANEL

Sealed bids are invited from the firms registered with the Sales Tax and Income Tax departments for supply & installation of a 5 KVA Diesel Generator as per specifications given in Annexure "A". Terms & Conditions of the Purchase are as below:

1. If you have any doubt as to the meaning of any portion of the technical specifications, you may seek clarification of the same from Mr. Faisal Mahmood, PRAL on Ph # 051-9210030 & 051-9208687.
2. Income Tax / Withholding Tax will be deducted in accordance with the law. Kindly note that the Sales Tax shall also be deducted in accordance with the law.
3. PRAL reserves the right to increase or decrease the quantity of equipment or may cancel any or all items shown in Annexure "A" and to accept Bid (s) separately for each item in the Annexure "A"
4. **DELIVERY SCHEDULE**
The delivery/installation of the equipment mentioned in the Annexure "A" is required **ON MOST URGENT BASIS** at PRAL Office, House # 15, Street # 19, F-6/2, Islamabad. So the lowest technical compliant bidder may be in a position to deliver the equipment immediately after award of the contract(s), therefore the bidders are required to quote shortest possible delivery/installation time.
5. **PENALTY:**
For failure to comply with the delivery schedule of Contract (s), penalty will be imposed on defaulting Contractor as under:
 - 5.1. 1% of the cost of entire Contract or of such items/job as remains un-supplied/un-completed for every day up to maximum of 5% for 10 days exceeding the job completion/delivery period.
 - 5.2. If the material is not supplied even after payment of penalty for 10 consecutive days PRAL reserves the right to cancel the contract and to get complete the required job/items from elsewhere at risk and cost of the defaulting contractor.
6. The authorized representative of the bidder may quote prices on above-mentioned Annexure "A" duly filled in, stamped and signed.
7. Quoted prices must be inclusive of all taxes (Income Tax and Sales Tax), indicating unit price and total bid price.
8. Price must be quoted including all charges like handling, loading, transportation and unloading, installation, workmanship etc. of material at the final destination.

9. Quoted price shall be valid for six (6) months from the opening date of the bids. However, any subsequent change in taxes and duties as notified by Federal Board of Revenue will be given due consideration.
10. Bidding Form Annexure "B" must also be duly filled in, stamped and signed by authorized representative of the bidder.
11. EARNEST MONEY:
- 11.1 The Bidder shall furnish as part of his bid, a Call Deposit/Pay Order equivalent to 2% of the total bid value as Earnest Money crossed in favor of "Pakistan Revenue Automation (Pvt.) Ltd.". Bank Guarantee as earnest money shall not be entertained. Any bid not accompanied by Earnest Money shall be rejected without any right of appeal.
- 11.2 Part earnest money or crossed Cheque / bank guarantee, as earnest money is not acceptable.
- 11.3 In case of cancellation of contract as default of the Contractor the earnest money shall be forfeited in favor of PRAL.
12. PAYMENT:
- Payment will be made as per mutually agreed schedule and in accordance with the terms and conditions spelled out in the contract issued against this tender document. However, submission of Bank Guarantee, being 10% of the total bill value/ Work Order / Purchase Order Value shall be pre-requisite for the release of 100% payment. The Bank Guarantee must be issued by Schedule Bank. The Bank Guarantee shall be released after successful completion of warranty period. In case the supplier failed to complete the warranty period successfully then the retained value/bank guarantee shall be forfeited in favor of PRAL. For any advance payment the Bank Guarantee shall be required.
13. SEALING AND MARKING OF BIDS.
- 13.1 The bids shall be submitted in sealed envelope marked as under:
- MANAGER (ADMINISTRATION)
PAKISTAN REVENUE AUTOMATION (Pvt.) LIMITED
HOUSE # 15, STREET 19, F-6/2, ISLAMABAD.
- 13.2 The envelopes shall also bear the word "CONFIDENTIAL" and following identifications:-
- BID NO. 36/2008
FOR SUPPLY AND INSTALLATION OF
5 KVA DIESEL GENERATOR
- 13.3 If the envelope is not marked, as instructed above, the PRAL will assume no responsibility for the misplacement or premature opening of the bid.
14. DEADLINE FOR SUBMISSION OF BIDS:
All bids must be delivered in the Office of undersigned on or before the prescribed deadline of 1100 hours on 23/12/2008.
15. LATE PROPOSALS:
Any bid received by the PRAL after the prescribed deadline will be returned unopened to the Bidder.
16. OPENING OF BIDS:

The Purchaser will open the bids in the presence of bidder representatives who choose to attend at 1130 hours on 23/12/2008 at the below mentioned address.

17. WARRANTY

17.1 The Supplier shall warrant that all equipment supplied against the Purchase Order (s) shall have no defect arising from design, materials or workmanship or from any act or omission of the Supplier that may develop under normal use of the supplied items under the conditions prevailing at final destination.

17.2 Period of Warranty and maintenance with labour and material cost shall be minimum "one (01) year comprehensive

During warranty period the supplier will be responsible to repair/replace the faulty equipment on installation place free of cost within 24 hours after occurrence of fault. During warranty period due to any reason, if the Supplier failed to rectify the problem, PRAL shall repair the equipment or replace the defective parts thereof and forfeit the Bank Guarantee/retained values.

18. All bids should include:

18.1 Company's profile, list of clients with their telephone number and address;

18.2 Copies of Income Tax and Sales Tax registration certificates;

18.3 A call deposit being 2% of the total bid value as Earnest Money crossed in favor of "Pakistan Revenue Automation (Pvt.) Ltd.

19. PRAL reserves the right to accept or reject any bid and to annul the bidding process and reject all bids at any time prior to award of Contract (s) without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or of the grounds for PRAL's action.

(SOHAIL AKHTAR)
Manager (Administration)
House # 15, Street # 19, F-6/2 Islamabad.
Ph: 051-9208687

SCHEDULE OF REQUIREMENT
TENDER # 36/2008, DATED 2/12/2008

s.#	Item Description	Qty	Unit Price (Rs.)	Total Cost (Rs.)
1.	Supply & Installation of Renowned Brand Diesel Generator (5 KVA) With sound proof & weather proof canopy along-with ATS & AMS Panels, complete with installation, cabling & termination	01		

BIDDING FORM

Tender No.36/2008, dated 02/12/2008

Pakistan Revenue Automation (Pvt.) Limited, Islamabad.

Gentlemen,

1. Having examined the conditions to Tender and Specifications of Tender No.36/2008 dated December 02, 2008 the receipt of which is hereby acknowledged we, the undersigned, offer to install, supply and deliver in conformity with specifications mentioned / given in Annexure "A" and conditions of Tender for the sum of Rs. _____ (Rupees _____) or such other sums as may be ascertained in accordance with the said Conditions.
2. If our Bid is accepted we shall deliver / commenced the equipment / services mentioned in the tender documents within _____ days from the date of receipt of your firm Purchase Order / Work Order.
3. We agree to abide by the terms and conditions of the Tender for the period of _____ from the date fixed for receiving the same and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
4. Until a formal Purchase order(s) is placed, this Bid, together with your written acceptance thereof, shall constitute a binding contract between us.
5. We understand that you are not bound to accept the lowest or any proposal you may receive or to inform us of the rejection of our bid or to give any reasons therefore.

Dated this _____ day of _____ 2008 _____

Signature _____ in the capacity of _____ duly authorized to sign Tender for and on behalf of

(NAME OF FIRM IN BLOCK CAPITALS)

Complete address: _____

Fax No. _____ Telephone No. _____

(SIGNATURE)

Witness:-

1. _____

2. _____

